

**MINUTES OF A MEETING OF PURLEIGH PARISH COUNCIL,
HELD IN THE WELLS PAVILION, HOWE GREEN ROAD
ON FRIDAY, 11th JANUARY 2019 AT 7.00 P.M.**

Members present: Mr. N. Arthur (Chairman), Mr. S. Bardwell, Mr. B. Oliver, Mr. S. Potter, Mr. G. Rayner and Mr. G. Strathern.

Also in attendance: Mrs. Jane Potter (Clerk).

Miss Sue White (District Council Ward Member) attended the public session prior to the start of the meeting, as did Dr. Tony Ashton (Chairman, Purleigh Community Shop Management Committee.)

Cllr. White informed those present that the new governance arrangements at Maldon District Council appeared to be working well, to the benefit of both District Councillors and Officers.

Dr. Ashton briefed the Parish Council on the further progress made by the Management Committee towards opening a community shop in Purleigh. A core committee of five had been established supported by a team of other people offering their particular skills to the committee as and when required.

The owners of the premises were continuing to be very supportive and all involved seemed pleased with the progress made to date. Representatives from the Management Committee had visited both Bradwell on Sea and East Hanningfield community shops to learn about their business models, and with the assistance of the Plunkett Foundation, who had awarded it two days of funded dedicated support, the Committee was working towards opening in the summer.

The committee also planned to host a pop-up market event where local suppliers would be showcased whilst the management team gained valuable community feedback on its ideas, recruited volunteers and raised funds *via* donations and the sale of community shares. This event was scheduled for Saturday, 23rd March 2019.

Crucial to the success of the venture however was to reinstate a postal service, and to this end the Clerk agreed to provide Dr. Ashton with relevant contact details. A letter from the Management Committee would also be sent to those people who had responded to the questionnaires with offers of support *via* the Clerk, so that personal data given to the Parish Council would be safeguarded.

The meeting was not attended by any members of the public.

1/01/19 APOLOGIES FOR ABSENCE

Apologies were received from Mr. C. Ash who was unable to attend the meeting due to a prior personal commitment. Apologies were also received from Mrs. Penny Channer (County Council Ward Member) and Mr. John Archer (District Council Ward Member) who were unable to attend due to prior personal and civic engagements.

Mr. Strathern also gave his apologies as he would have to leave the meeting early due to a prior personal commitment. Mr. Strathern left the meeting after Agenda item 2/01/19, but before leaving shared his views on the grant applications to be determined during the discussion of Agenda item 10.4/01/19 with Members.

2/01/19 DECLARATIONS OF INTEREST AND APPLICATIONS FOR DISPENSATIONS (Localism Act 2011)

There were no new declarations of interest made, nor were there any applications for dispensations from the provisions of the Localism Act 2011.

At this juncture Mr. Strathern left the meeting.

3/01/19 THE MINUTES OF THE MEETING OF PURLEIGH PARISH COUNCIL HELD ON 14TH DECEMBER 2018 having been circulated to all Members, were approved, and signed by the Chairman.

4/01/19 TO DISCUSS ANY MATTERS OF INFORMATION ARISING FROM THOSE MINUTES:

4.1/01/19 Clerk: *12.5/12/18 Minor Miscellaneous grants:* Members noted that Farleigh Hospice had written to thank the Parish Council for its generous donation. The money would help the Hospice deliver the physical, emotional, spiritual and social services needed by approximately 1,400 local people affected by cancer and other life limiting illnesses, and in supporting the bereaved.

4.2/01/19 Members': Members did not have any matters arising from the December meeting to discuss.

5/01/19 PLANNING MATTERS

5.1/01/19 Decisions taken between meetings: FUL/MAL/18/01478 Proposed conservatory and raised timber deck for communal use by residents. 1, Fairfields, Purleigh.

The Parish Council **RECOMMENDED APPROVAL.**

HOUSE/MAL/18/01495 Replacement detached garage. Little Wood Place, Fambridge Road, Mundon.

The Parish Council **RECOMMENDED APPROVAL.**

5.2/01/19 Current applications: There were no current planning applications for Members to consider.

5.3/01/19 Notification of appeals: Members noted that the Parish Council had not been notified of any new Appeals or Appeal decisions between meetings.

5.4/01/19 Maldon District Council planning decisions: Members noted that Maldon District Council had **REFUSED** to grant planning permission for the following development:

- FUL/MAL/18/00920 Demolition of existing dwelling, removal of mobile home, wash room, storage building/workshop, stables, related buildings and hard-standing and replace with detached 6 bedroom house with double garage and carport including alterations to existing access and landscaping. New Redgates Farm, Fambridge Road.
- LDE/MAL/18/01158 Claim for a Lawful Development Certificate for the existing use of a mobile home to a permanent bungalow. New Redgates Farm, Fambridge Road.
- LDE/MAL/18/01337 Claim for a Lawful Development Certificate for existing use as an annexe. Little Paddock, Chelmsford Road, Purleigh.

5.5/01/19 To respond to Maldon District Council's Green Infrastructure Strategy (supplementary planning guidance): Members noted that the draft Maldon District Green Infrastructure Strategy provided further guidance on Policies N1, N2 and N3 of the Maldon District Local Development Plan regarding the Council's approach to the provision, improvement and enhancement of green infrastructure in the District and, that once adopted, it would be a material consideration in the determination of planning applications.

It was agreed not to formally respond to this consultation paper.

5.6/01/19 Other Planning Matters: North Western Area Planning Committee: Members noted that between meetings the Parish Council had been invited to speak at the North Western Area Planning Committee meeting held on 7th January 2019 on the following application:

- FUL/MAL/18/01201 Proposed single storey office extension and attached storage building with associated hardstanding and vehicle parking. The Barn, Fambridge Road.

In accordance with the Policy agreed at the May 2018 Parish Council meeting (Min ref: 07/05/18) it had been agreed not to make any representation at the Committee meeting.

Members noted that in response to a question from a parishioner between meetings about this application, the Parish Council had explained that Members could only object to planning applications if they believed there

were relevant planning reasons for doing so. In this case, with the consents already in place on the site, the Parish Council had felt that the application neither contradicted the Maldon District Local Plan nor more general advice contained within the National Planning Policy Framework.

6/01/19 HIGHWAY MATTERS

6.1/01/19 Parking in The Street (South Essex Parking Partnership): *The South Essex Parking Partnership (Maldon District) (Permitted Parking Area and Special Parking Area) (Amendment No.33) Order 201**. - relating to *The Street, Purleigh*.

The Parish Council noted that the South Essex Parking Partnership Sub Committee (TRO objections) had considered the Parish Council's representation on the above Order at its meeting held on 6th December 2018.

The decision of the Committee had been that the Order should be withdrawn in its entirety.

Residents who had originally proposed introducing parking restrictions in The Street had suggested that the whole process be started again.

It was agreed to reconsider residents' proposals for restricted parking in The Street, should they wish to submit another application to the South Essex Parking Partnership.

6.2/01/19 Other highway matters: It was agreed to report the following defects to Essex County Council's Highways Department:

- *The directional sign at the junction of Burnham Road and Fambridge Road (ECC ref: 2548798):* The condition of this sign had deteriorated even further since the Parish Council had repeated its request for the sign to be re-inspected and repaired in September 2018.
- *The Directional sign at Pillar Box Corner (at the junction of Main Road, Mundon and Burnham Road):* The sign was damaged and required reinstating.

- *The condition of the carriageway in Maldon Road and damage to Deadaway Bridge:* The condition of the carriageway was still giving the Parish Council cause for concern, and damage had been done to Deadaway Bridge following a recent traffic accident. It was hoped that Latchingdon and Mundon Parish Councils would also write to Essex County Council, repeating the Parish Council's request that both the carriageway and the bridge were repaired at the earliest opportunity.

7/01/19 PLAYING FIELD AND OPEN SPACES

7.1/01/19 Children's play area: Monthly report: In the absence of Mr. Ash no report was given. Members noted however that Mr. Ash had verbally advised the Parish Council that all items of play equipment appeared to be in a satisfactory condition.

Members also noted that the Parish Council had received £10,000 from Essex County Council's Community Initiatives Fund, towards the Purleigh Community Fund's plans to refurbish the Children's Play Area. (See Minute 10.4/01/19 below.)

7.2/01/19 Other playing field and open space matters: *To consider a request from Purleigh Cricket Club for work to be carried out to trees on the playing field:* Members considered a request from Purleigh Cricket Club that the Parish Council arranged for overhanging branches on trees on the far side of the playing field (adjacent to the ditch) to be removed to improve safety and the quality of play for cricketers.

The Chairman and Mr. Potter agreed to inspect the trees and to advise the Cricket Club accordingly.

8/01/19 TO RESPOND TO THE ESSEX FUTURE LIBRARY SERVICES STRATEGY

Members were reminded that this item had been deferred from the December 2018 meeting to allow Members more time to consider the strategy and its implications for library users (Minute 13/12/18.)

Cllr. Susan Barker (Cabinet Member for Customer and Corporate Services) had written to the Parish Council as a representative of the library users in Purleigh to invite Members to comment on the future of Essex Library Services.

Essex County Council recognised that library services played a unique and valued role in society, but in the last five years use had slumped: Loans had almost halved and currently fewer than one in five Essex residents used libraries. The current service therefore needed to change and adapt. Earlier this year the County Council had asked for people's views on library services and, in light of the responses received, had formulated the set of proposals set out in the draft strategy. The five-year plan in that draft strategy was for a service that:

- Kept books and reading at the heart of the library service
- Embraced digital technology and e-library services
- Had a smaller number of libraries which better met community needs
- Worked in partnership with communities to run library services.

The proposals included some significant changes to the current service and consequently the County Council was seeking the Parish Council's views.

It was agreed that the Chairman and Clerk would complete the survey on Monday, 14th January 2019 and then put it into the circulation folder for remaining Members to complete, prior to the February Parish Council Meeting.

9/01/19 The Essex Act 1987, changes to the power of parish councils to contribute towards the upkeep of the fabric of the Church, and their implications for the Parish Council's Historic Buildings Fund

Members were reminded that at the December 2018 meeting it had been noted that according to Paul Clayden (*Arnold-Baker on Local Council Administration*) 2018, The Local Authorities (Historic Buildings) Act 1962 had been repealed. Section 57 of the Planning (Listed Buildings and Conservation Areas) Act 1990 had effectively replaced the 1962 Act but had not included Parish Councils among the authorities which could give financial support to listed buildings. This meant that the power conferred on Parish Councils in Essex by section 48 of the Essex Act 1987 had lapsed.

Where a churchyard was open, a local council may contribute to its maintenance (LGA, 1972 section 214(6), however this power did not extend to benefit churches, chapels and other property belonging to an ecclesiastical body. The reason for this was that the LGA 1894, section 8

expressly prohibited expenditure by local councils on property relating to the affairs of the church or an ecclesiastical charity.

The National Association of Local Councils (NALC) had taken the view that the free resource (section 137 of the LGA 1972) and the power of general competence (sections 1 – 8 of the Localism Act 2011) could not be used either to benefit churches, chapels or other property belonging to an ecclesiastical body because of the provisions of section 8 of the LGA 1894, detailed above.

At the December meeting Members had also noted that the Government's view may differ to that of NALC in that when a report to the Department for Digital, Culture, Media and Sport entitled *The Taylor Review: Sustainability of English Churches and Cathedrals*, published in December 2017, had recommended that the law be clarified to enable local councils to use section 137 of the LGA 1972 and the power of general competence to benefit churches etc. the Government had responded that further legislation was not necessary at this juncture.

It was noted that despite any ambiguity in the law however, local councils had frequently contributed towards the cost of maintaining church buildings without any apparent challenge at audit. The Historic Buildings Fund however could no longer be held, or added to, for the purposes of contributing to the upkeep of historic buildings in the parish, including the church, pursuant to section 48 of the Essex Act 1987.

At the December meeting it had been suggested that the earmarked reserve currently known as the Historic Buildings Fund may be re-named the Playing Field Facilities Fund, and that the matter would be deferred to the January 2019 Parish Council meeting for further consideration.

Having sought advice, it appeared that a playing field facilities fund could not constitute an earmarked reserve as maintaining the facilities was listed as a normal running cost in the council's accounts. If it was considered the pavilion roof needed replacing for example the Parish Council would be expected to precept for this expenditure accordingly as part of its general fund. Earmarked reserves had to have a purpose not included within the general budgeting of the council e.g. legacies which usually had conditions attached to them, or where a council was planning a major infrastructure project spanning more than one financial year e.g. building a new village hall etc.

Members noted that according to 'The Good Councillor's Guide to Finance and Transparency' DCLG (2017), local councils needed to hold an amount in reserve to meet unexpected expenditure, otherwise they could run out of money before the end of the financial year. A council should typically hold between 3 and 12 months expenditure as a general reserve. If the general reserve was too low then it may not be enough to cover unexpected expenditure or emergencies, whilst if the general reserve was too high local electors would have paid a tax which was not being used for the benefit of the local community. Local councils had no legal powers to hold revenue reserves other than for reasonable working capital or for specifically earmarked purposes, therefore the year-end general reserve should not be significantly higher than the annual precept. The council may have 'earmarked reserves' for specific projects, where money was allocated for a specific purpose but may not be spent in that financial year.

Many councils also held an 'election reserve', as all reasonable costs of holding local council elections could be fully recharged by district to parish councils. If the amount of reserves at the end of the financial year was above a certain level in relation to the annual precept the council was required to advise the external auditor why this level of reserves was required.

Members noted that the balance in the Historic Buildings Fund currently stood at £8,787.74. It was proposed and agreed that of these funds £2,500 would be given as a grant to Purleigh Community Shop's Management Committee in the current financial year with a further £2,500 given to it in 2019/2020. The Parish Council would also pledge a contribution from the remaining funds of 10% of any future grant applications submitted to raise money for the refurbishment of the Children's Play Area, up to a maximum sum of £2,844, calculated as follows:

Total cost of the project	£43,440
less funds raised to date	£15,000
	£28,440
x 10%	£2,844

10/01/19 FINANCIAL MATTERS

10.1/01/19 Internal audit for the period 1st April 2018 to 31st December 2018: Members noted that the Chairman would conduct the audit between 12.00 p.m. and 12.30 p.m. on Monday, 14th January 2019.

10.2/01/19 To receive a Statement of Accounts for the period 1st April 2018 to 31st December 2018: Members received the following Statement of Accounts for the period 1st April 2018 to 31st December 2018:

Statement of Accounts:

Receipts:	£86,967.51	Barclays Bank Plc:	
Expenditure	£32,351.45	Current account	£11,092.38
		Business Premium	£27,406.04
		Account	
		Historic Buildings	£8,787.74
		Fund	
		Legacy	£7,279.90
		Petty Cash	£50.00
	<hr/>		
	£54,616.06		£54,616.06

10.3/01/19 To carry out a financial review 2018/2019: The Parish Council also considered a detailed breakdown of income and expenditure for the period 1st April 2018 to 31st December 2018, together with estimated income and expenditure to the end of the financial year 2018/2019.

Members noted that money spent on general maintenance on the pavilion to 31st December 2018 comprised key fobs and engraving (£160.00), shower room repairs (£350) the electrical inspection (£123.50) LED tube and light bulbs (£37.19) and a new lock and keys for the pavilion door (£483.90) making a total of £1,154.59.

This review formed part of the Parish Council's internal audit procedure.

10.4/01/19 To consider grant applications for the financial year 2019/2020 and set the parish precept 2019/2020:

To consider grant applications for the financial year

2019/2020: Purleigh Community Fund: The Parish Council received the following grant applications for the financial year 2019/2020:

Purleigh Community Fund: Members noted that through fundraising and successful grant applications the Purleigh Community Fund (PCF) had raised in excess of £15,000 and was waiting to learn the outcome of grant applications from the Big Lottery Fund and the Aviva Foundation. If successful this funding would cover the cost of the pieces of play equipment in the group's preferred design.

The group asked the Parish Council to consider giving it a grant in the next financial year so it would be able to start refurbishing the children's playground in 2019/2020, as hoped. As the total cost of the project was £43,440, there was still a significant amount of money to raise.

Members noted that the group would be very grateful if the Parish Council considered covering or contributing towards the cost of the installation of the equipment (£8,100.00) and/or to the cost of the bonded rubber mulch surfacing (£12,930.00.) The PCF appreciated that budgets were tight and that this was a significant request, however it felt that a contribution from the council would go a long way towards enabling the project to begin, a project that had been widely supported by the local community. The PCF felt that a one off small increase in council tax to part fund the project would be widely accepted by the community.

It was agreed to contribute 10% of any future grant applications made towards the refurbishment of the Children's Play Area, up to a maximum sum of £2,844:

Total cost of the project	£43,440
less funds raised to date	£15,000
	£28,440
Times 10%	£2,844

This sum would come from the Historic Buildings Fund. (See Minute 9/01/19 above.)

Purleigh Community Shop: The Parish Council gave very careful consideration to a letter from the Management Committee of Purleigh Community Shop which asked Members to consider giving the committee a grant towards the following items of expenditure:

Registration as a Community Benefit Society	£310.00
Rent and bills for an initial six month period: (Water, electricity, insurance, phone and internet and any associated connection fees)	£1,250.00
Initial stock purchase	£2,500.00
Equipment purchase, including additional shelving, cash register and signage	£2,250.00
Employment of manager(s) to oversee the running of the shop whose role would include managing deliveries and volunteers, stock control, banking etc.	
30-50 manager hours per week	£3,510.00
Total	£9,820.00

It was agreed to give Purleigh Community Shop a grant in the sum of £5,000. £2,500 would be given to the Management Committee in the current financial year with the remaining £2,500 payable after 1st April 2019. This money would come from the Historic Buildings Fund (See Minute 9/01/19 above.)

To set the parish precept 2019/2020: The Parish Council gave very careful consideration to forward estimates of income and expenditure for the financial year 2019/2020 which had been circulated to Members prior to the meeting. Members then noted details of the following items of income and expenditure which might be received and incurred in 2019/2020:

Anticipated Income 2019/2020: *Pavilion and playing field hire charges:* Members noted that anticipated income had taken into account the proposed use of the football pitch by a newly formed club and the fact that the pavilion would be used as a polling station in May 2019.

Anticipated Expenditure 2019/2020: Open Spaces: Members noted and approved that the sum of £1,000 had been carried forward and set aside in the precept for the reinstatement of the verge in The Street opposite The Bell, even though the Parish Council was still waiting for the Local Highways Panel to assess the viability of this scheme.

No money had been included to contribute to the cost of introducing yellow lines in The Street however (£300 in 2018/2019) because if the project was re-submitted to SEPP (see Minute 6/01/19 above) it was likely to take longer than a year to come to fruition.

Maldon District Rangers Parking Enforcement Costs: Members noted and approved that the sum of £900 for continued parking enforcement by community protection officers had been included in the precept estimate 2019/2020 (£450 to be paid from Parish Council funds and a £450 contribution from Purleigh School, who had agreed to match fund the council to encourage safer parking outside the school.)

Members noted and approved that the sum of £367.20 had also been included in the precept 2019/2020 for speed limit enforcement (Tru-Cam). This service appeared to be working well, in the half hour officers had spent in the parish on 31st October 2018 for example, 16 Fixed Penalty Notices had been issued to motorists who were found to be exceeding the speed limit.

Salaries: Members noted that the Parish Council's contribution rates to the Essex Pension Fund would increase from 19.2% in 2018/2019 to 21.7% in 2019/2020.

Minor miscellaneous grants: Members noted that the Parish Council had allocated the sum of £120 from which to award minor miscellaneous grants in the precept 2018/2019, and as a result during the current financial year the sum of £40 had been donated to each of the following organisations: Essex Air Ambulance, Farleigh Hospice and the RNLI. All three organisations had on-going appeals for donations. It was agreed to include a similar sum in the precept 2019/2020.

Referenda/Polls/Elections: Members noted that the District Council had advised that should Purleigh have a contested Parish Council election in May 2019, the amount chargeable to the parish could be in the region of £800 (based on 2015 figures.).

It was agreed not to set aside any monies in the precept 2019/2020 towards the cost of elections.

Purleigh Community Primary School: As agreed at the December 2018 meeting, no grant to the school to subsidise the cost of swimming lessons for children living in the parish was allocated in the precept 2019/2020, and the grant of £1,400 allocated in the current financial year for the same purpose would not now be paid (Minute 12.1/12/18).

Community training on how to use Purleigh's defibrillator: Members noted that the original training had been provided free of charge. It was agreed however to set aside the sum of £300 in the precept 2019/2020 towards training for interested members of the public on how to use the defibrillator located at Fairfields, Church Hill.

Tax Base:

Members noted that Maldon District Council had calculated the tax base figure for Purleigh 2019/2020 at 565.8 compared with 556.2 in 2018/2019.

The tax base had been calculated based on the number of Band 'D' equivalent properties in the area, and it was this figure which enabled the Parish Council to assess the impact of its precept on the local council tax.

After a fully comprehensive discussion of estimated income and expenditure for the year 2019/2020, which took full account of the need to be prudent in the prevailing economic climate whilst maintaining current service provision and the need to support important parish initiatives such as the shop and play area refurbishment,

Estimated expenditure 2019/2020 was calculated to be	£62,381.00
Less estimated income 2019/2020	£5,087.60
	£57,293.40
Less transfer from Reserves	£8,788.00

£48,505.40

Members noted that at this point in the current financial year the estimated balance brought forward as at 1st April 2019 would be approximately £26,530 compared with £15,382 the previous year. This sum did however include the £10,000 grant from Essex County Council's Community Initiatives Fund and was earmarked for the refurbishment of the Children's Play Area.

Mr. Potter then proposed that the Parish Council precept for the sum of £40,000 for the financial year 2019/2020 with the shortfall in funding and potential election costs being taken from the estimated balance brought forward.

On being put to the vote Mr. Potter's proposal that the Parish Council precept for the sum of £40,000 for the financial year 2019/2020 was carried unanimously.

Members noted that this would mean that a Band 'D' Council tax payer in Purleigh would pay a parish rate of **£70.69** in 2019/2020 compared with £71.92 in 2018/2019, a decrease of £1.23 per annum.

The Responsible Financial Officer then signed the official precept form in this amount.

10.5/01/19 To receive a report of receipts: Members received a report of the following receipts:

Barclays Bank Plc	Interest:		
	Business Premium Account	£15.72	
Historic Buildings Fund		£4.38	
Miss Pawsey's Legacy		£3.63	
			£23.73

Whist Drive	Pavilion hire (October – December)	£130.00
Essex County Council	Community Initiatives Fund grant Re: Playground refurbishment (PCF)	£10,000.00
Jane Potter	Contribution to Clerk's telephone account	£70.00
		£10,223.73

10.6/01/19 To approve payment of accounts between meetings:

Members noted and approved that the following account had been paid between meetings, adhering strictly to the procedures outlined in the Parish Council's Financial Regulation 5.5.

British Telecom' Plc	Telephone account (Direct Debit)	£222.19
	VAT	£44.43
		£266.62

10.7/01/19 To approve payment of accounts to hand and transfers

between bank accounts: It was unanimously agreed to approve payment of the following accounts to hand:

Mrs. Jane Potter	Salary – December 2018	£1,269.00
	Less tax	£41.40
	National Insurance	£68.04
	And Pension Contributions	£73.60
		£1,085.96
H.M. Revenue & Customs	Tax	£41.40
	National Insurance (employees)	£68.04

	National insurance (employers)	£78.25	
			£187.69
Essex Pensions Fund	Employee contributions (5.8% pensionable pay)	£73.60	
	Employer contributions (19.2% pensionable pay)	£243.65	
	Administration charge (8% employee contributions)	£5.89	£323.14
Mrs. R. Dilworth	Pavilion cleaning – December 20 hours @ £8.00 per hour		£160.00
RBS Invoice Finance Ltd	Photocopying	£18.66	
	VAT	£3.73	
			£22.39
Rural Community Council of Essex	Affiliation 2018/2019	£60.50	
	VAT	£12.10	
			£72.60
A G Macmorland Farming Partnership	Work to Cherry tree (behind the pavilion)	£150.00	
	VAT	£30.00	
			£180.00
Mrs. J. Potter	Petty cash reimbursement: Postage		£8.96
			£2,040.74

Transfers: Members noted that had not been any funds transferred between the Parish Council's bank accounts between meetings.

Bank reconciliation as at 31st December 2018: A bank reconciliation for the period 1st April 2018 to 31st December 2018 was carried out by Mr. G. Rayner and approved by the Parish Council. See Statement of Accounts above (Minute 10.2/01/19.)

11/01/19 CORRESPONDENCE

Dengie Hundred Group of Parish Councils

Notice of quarterly meeting: Members noted that the next quarterly meeting of the group would be held in the Council Chamber, Council Offices, Chapel Road, Burnham-on-Crouch, CM0 8JA at 7.30 p.m. on 16th January 2019. Members also noted with regret that the group's Chair, Cllr. Wendy Stamp had resigned from her position for personal reasons.

Essex County Council

Local Bus Consultation: It was noted that Essex County Council had launched a consultation to find out how important evening and Sunday local bus services were to residents. As the consultation period did not end until 22nd March 2019 the document was placed in the circulation folder for Members' consideration and would form an Agenda item at the February 2019 meeting.

County Council Ward Member's Report: A report from Penny Channer (County Council Ward Member updating the Parish Council on the recent work of the County Council was placed in the circulation folder for Members' information.

12/01/19 POINTS OF INFORMATION

Purleigh Community Shop

Members noted the following links to both the shop's Facebook and Twitter pages. The Management Committee had also created a central email address for the public to get in touch:

purleighcommunityshop@gmail.com.

<https://twitter.com/PurleighShop>

<https://www.facebook.com/purleighshop/>

CRIME AND DISORDER ACT 1988 (SECTION 17)

Consideration was given to the crime and disorder implications of all decisions made at this meeting.

There being no further business, the Chairman closed the meeting at 8.36 p.m.