

Agenda for Meeting in February 2020



**I HEREBY GIVE NOTICE THAT THE NEXT MEETING
OF PURLEIGH PARISH COUNCIL
WILL BE HELD IN THE WELLS PAVILION, HOWE
GREEN ROAD,
ON FRIDAY, 14th FEBRUARY 2020 AT 7.00 P.M.**

MEMBERS OF THE PUBLIC ARE WARMLY INVITED TO ATTEND.

A public session will be held between 6.45 p.m. and 7.00 p.m. for members of the public to discuss local issues with Parish Councillors prior to the meeting.

Purleigh Parish Council meetings are recorded when members of the public are present. The recordings are used solely by the clerk, as a private resource, on the strict understanding that they will only be published if the content of a meeting is called into question and with the prior agreement of the Parish Council. Recordings are not retained once the Minutes of the meeting have been approved, and are not shared with any other individual or organisation. If you have any concerns about this practice or have any

questions about how the Parish Council handles personal data, and would like more information, please contact the Clerk.

AGENDA

1/02/20 Apologies for absence

2/02/20 Declarations of Interest and Applications for Dispensations (Localism Act 2011)

3/02/20 To approve and sign the Minutes of the Purleigh Parish Council meeting held on 10th January 2020

4/02/20 To discuss any matters of information arising from those Minutes:

1. Clerk
2. Members

5/02/20 Planning Matters:

1. Decisions taken between meetings
2. Current applications
3. Notification of appeals
4. Maldon District Council planning decisions
5. Other planning matters

6/02/20 Highway Matters

1. Parking in The Westerings
2. Other highway matters

7/02/20 Playing Field and Open Spaces

1. Children's play area: Monthly report

2. To set the letting fees for the pavilion and associated facilities 2020/2021
3. Notice board – Farther Howe Green
4. Other playing field and open spaces matters

8/02/20 Parish Council Website and Accessibility Regulations Compliance

9/02/20 To determine the Agenda of the Annual Parish Meeting to be held on Thursday, 23rd April 2020

10/02/20 Allotment Matters

1. To receive notice of a vacant allotment

11/02/20 Financial Matters

1. Internal audit for the period 1st April 2019 to 31st December 2019
2. To receive a report of receipts
3. To approve payment of accounts between meetings
4. To approve payment of accounts to hand and transfers between bank accounts

12/02/20 Correspondence

13/02/20 Points of information – Members are reminded that no decisions may lawfully be made under this Agenda item, however, matters may be discussed which involve exchanges of information only.

Jane Potter, Clerk to the Council. 7th February 2020