

Accounts 2019-2020

PURLEIGH PARISH COUNCIL

SUMMARY INCOME AND EXPENDITURE ACCOUNT - YEAR ENDED 31<sup>ST</sup> MARCH 2020

2018/2019		2019/2020
£	<b>INCOME</b>	
40,000.00	Precept	40,000.00
00.00	Agency Services - Reimbursements	00.00
93.01	Interest on Investments	111.20
275.00	Allotment Holders Rentals	317.50
4,210.00	Pavilion and Playing Field	5,194.25
5.00	Rentals	5.00
19,642.50	Grants and Donations	9,812.00
307.61	General Administration	1,357.90
00.00	Loans taken out	00.00
00.00	Capital Receipts	00.00
750.00	Legacy	00.00
<u>00.00</u>	VAT on Income/Reimbursements	<u>00.00</u>
<b><u>65,283.12</u></b>	<b>TOTAL INCOME</b>	<b><u>56,797.85</u></b>
=====		=====
	<b>EXPENDITURE</b>	
7,194.43	General Administration	6,358.73
557.77	Agency Services	913.19

230.00	S. 137 Payments	260.00
00.00	Capital spending	31,336.00
00.00	Loan Interest / Repayments	00.00
00.00	Loans Made	00.00
	Running Costs:	
765.25	Open Spaces	494.00
5,838.64	Pavilion and Playing Field	5,132.43
4,577.00	Grass cutting	5,115.00
428.29	Allotments	785.49
20,019.29	Clerk's Salary	21,015.01
21.00	Advertising and Publicity	21.00
2,500.00	Grants and Donations (not s.137)	3,000.00
00.00	Provision for Doubtful Debts	00.00
<u>00.00</u>	VAT on Payments	<u>00.00</u>
 <b><u>42,131.67</u></b>	<b>TOTAL EXPENDITURE</b>	 <b><u>74,430.85</u></b>
=====		=====

**GENERAL FUND BALANCE (excluding other reserves)**

£

Balance b/fwd 1 April 2019

18,653.14

<b>Add:</b> Total Income	56,797.85
<b>Less:</b> Total Expenditure	74,430.85
<b>Add:</b> Transfer from Reserves	15,171.10
Balance c/fwd 31 <sup>st</sup> March 2020	<b>16,191.24</b>

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**PURLEIGH PARISH COUNCIL**

**BALANCE SHEET AS AT 31<sup>ST</sup> MARCH 2020**

31 <sup>st</sup> March 2019		31 <sup>st</sup> March 2020	
£		£	£
	LONG TERM ASSETS		
00.00	Investments		00.00
00.00	Long Term Debtors		00.00
	CURRENT ASSETS		
00.00	Stocks and Stores		00.00
00.00	Work in Progress		00.00
1,293.62	Debtors (net of provision for doubtful debts)	1,044.28	

244.68	Payments in Advance	269.68	00.00
	Temporary lendings (investments)	00.00	
	Cash in hand (debit balance on receipts and payments account		
3,017.08	Current Account	1,066.55	
17,419.02	Business Premium Account	17,243.54	
50.00	Petty Cash	50.00	
	Earmarked Reserves:		
25,673.61	Historic Buildings / Capital Projects Fund	10,489.05	
<u>7,283.53</u>	Legacy	<u>7,296.99</u>	
			<u>36,146.13</u>

<b>54,981.54</b>	<b>TOTAL ASSETS</b>	<b>37,460.09</b>
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CURRENT LIABILITIES

2,571.41	Creditors	2,702.80
799.85	Accruals	780.01
00.00	Temporary borrowing	00.00
<u>00.00</u>	Cash overdrawn (credit balance on receipts and payments account)	<u>00.00</u>

<b>3,371.26</b>	<b>TOTAL LIABILITES</b>	<b>3,482.81</b>
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<b>51,610.28</b>	<b>NET ASSETS</b>	<b>33,977.28</b>
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=====		=====
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Represented by:

18,653.14	General Fund Balance	16,191.24
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Other Reserves:

25,673.61	Historic Buildings Fund	10,489.05
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<u>7,283.53</u>	Legacy	<u>7,296.99</u>
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<b>51,610.28</b>		<b>33,977.28</b>
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The above statement represents fairly the financial position of Purleigh Parish Council as at 31<sup>st</sup> March 2020 and reflects its income and expenditure during the year ended 31<sup>st</sup> March 2020.

Approved by Purleigh Parish Council on 15<sup>th</sup> May 2020.

Chairman: .....Responsible Financial Officer: .....

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**PURLEIGH PARISH COUNCIL - SUPPORTING NOTES (Medium sized council)**

**1. ASSETS**

	Cost	
During the year the following assets were purchased:	£	£

Broxap Townhill multi-play unit	3,465.00	
Broxap Double bay swings	1,865.00	
Broxap zipslide	4,450.00	
Nest swing	1,595.00	
Sava grass matting	4,970.00	
Redring water heater	<u>331.35</u>	
		<b>16,676.35</b>

During the year the following assets were disposed of:

**Receipt**

See Saw – Damaged beyond repair	0.00	
Pair of cradle swings – Play Area refurbishment	0.00	
Gyro-spiral – Play Area refurbishment	0.00	
Wet pour safety surface – Play Area refurbishment	0.00	
Spring animal – Play Area refurbishment	0.00	
Notice board at Rudley Green – Damaged beyond repair (successful insurance claim)	1,000.00	
		<b>1,000.00</b>

At 31<sup>st</sup> March 2020 the following assets were held:

**Value**

**£**

**COMMUNITY ASSETS**

Purleigh Playing Field	1.00
Rigby's Path	1.00
The Common, Farther Howe Green	1.00

The strip of land adjacent to the Telephone Exchange	1.00
The War Memorial and Site	1.00
The Village Sign	1.00
Kissing Gate (Church Hill)	1.00
Stile (Rigby's Path)	1.00
The Wells Pavilion	277,969.34
Playing Field Store Shed	<u>18,141.07</u>
<b>Total buildings sum insured:</b>	<b>296,110.41</b>

#### OTHER FIXED ASSETS

##### Play Equipment:

Embankment slide	3,197.44
Quip-trail	8,471.40
Playscene rope and log traverse	10,345.50

##### Safety and other surfaces:

Wet pour safety surface	3,904.00
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##### Street Furniture:

Shed	1,000.00
5 Notice boards	6,031.97
Burma Teak Seat (Rigby's Path)	909.41
2 Neapolitan litter bins	570.13

Playing field signs	445.00	
Emergency use only sign	314.68	
1 Dog waste bin (playing field)	309.22	
1 Super trimline bin (Pump Corner)	226.55	
2 Glasdon phoenix seats (Playing field)		1,232.59
1 Dog waste bin (Pump Corner)	277.01	
Flagstaff	393.00	
Finger post roundels	48.00	
3 Iroko benches (paid for from Miss Pawsey's legacy)	2,362.50	
4 picnic benches	1,080.00	
1 Circular teak bench	725.84	
1 Everglade 60 litre litter bin (Glasdon UK)	322.85	
1 Everglade 60 litre litter bin (Glasdon UK)	331.30	
Gates and Fences		
Churchyard gates	570.13	
Galvanised metal fence (children's play area)	4,993.72	
Metal car park fencing	317.26	
General contents (including stock)		
20 Blue padded chairs	439.74	
Union flag	13.00	
4 Fire extinguishers	388.00	
1 Kettle plus 2 urns	81.00	



8 Folding tables and 2 wooden tables	560.00
Plastic chairs	90.00
1 DVD Silver Jubilee Film	30.00
Fridge (Pavilion)	102.08
Declaration of Acceptance of Office Book	105.00
Phillips recording equipment	119.99
Office chair	116.68
Laminator	30.00
Dahua CCTV system	1,214.75
CCTV signs	55.98
Mowers and machinery:	
	None
	00.00

In addition, the Parish Council owns: 2 plastic bins and 1 metal bin in poor condition; metal frames surrounding the playing field signs; a Yew gavel; a tin box; a ciné film (in the East Anglian Film Archive) and a videotape of the Queen's Silver Jubilee celebrations in the parish; a soft chair, a mat for the pavilion, a picnic table and parasol, a compact dishwasher and some folding chairs. These have not been valued because of their nature or condition.

The assets listed under Community Assets are assets which have no determinable commercial value and have therefore been included at a £1 proxy value as recommended in s3.77 *Government and Accountability for Local Councils – A Practitioners' Guide (England)* March 2014 (revised in March 2020). All the other assets held are listed under Other Fixed Assets.

Assets are first recorded in the asset register at their purchase cost (actual), and thereafter for the Wells Pavilion and outbuilding only, at their insurance value.

The total value of the Parish Council's assets at 31<sup>st</sup> March 2020 was £367,096.90 compared with £353,914 in the previous financial year (Box 9 of section 2 of Accounting Statements of the Annual Governance and Accountability Return). The difference of £13,182.90 is accounted for because the Parish Council purchased assets to the value of £16,676.35 during the year and assets valued at £3,493.45 were disposed of or damaged beyond repair.

The basis of valuation of these assets is their insurance value, in accordance with NALC/SLCC and CIPFA Accounting Guidance, except for the flagstaff, union flag, finger post roundels, fire extinguishers, kettle and urns, folding tables, plastic chairs, Silver Jubilee film, fridge, water boiler, laminator and the shed where an estimated replacement value is given (proxy). The Council's assets have not been valued professionally because of the cost of so doing.

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## STOCK

In accordance with the advice contained in s3.87 *Government and Accountability for Local Councils – A Practitioners' Guide (England)*, March 2014 (revised March 2020), all stock has been treated as used because its value is not material. The Parish Council resolved that only stock with a value in excess of £100 be included in the Balance Sheet and Supporting Statement. (See Minute 5.1/10/96) The Parish Council did not hold stock with a value in excess of £100 at 31<sup>st</sup> March 2020.

No significant work was in progress at 31<sup>st</sup> March 2020.

## 2. BORROWINGS

As at the close of business on 31<sup>st</sup> March 2020 the Parish Council had no outstanding loans.

## 3. LEASES

At the year end no leases were in operation.

## 4. DEBTS OUTSTANDING

At 31<sup>st</sup> March 2020 debts of £1,044.28 were outstanding and due to the Parish Council (VAT recoverable - claim outstanding as at 31<sup>st</sup> March 2020 - £298.03; U3A Aviation group - outstanding pavilion hire - £75.00; Kalma - outstanding pavilion hire - £221.25 and the Purleigh Community Primary School – Contribution towards the cost of parking enforcement £450.00.

The ages of these debts were:

**No.**

**Value**

		£
Less than 3 months old	4	1,044.28
Between 3 and 6 months old	0	00.00
Between 6 and 12 months old	0	00.00
Over 12 months old	<u>0</u>	<u>00.00</u>
	<b>4</b>	<b>1,044.28</b>

Because of the council's good debt collection record no provision for doubtful debts has been made.

## 5. TENANCIES

During the year, in addition to the letting of the Pavilion to local sports clubs etc., the following tenancies were held:

### *Council as Landlord:*

<b>Tenant</b>	<b>Property</b>	<b>Rent pa</b>	<b>Repairing / Non repairing</b>
11 Allotment Holders	Allotment Plots Chelmsford Road, Purleigh	£35.00 each	Not Applicable

The Parish Council therefore receives a maximum £385.00 per annum from its allotment tenants, payable on 1<sup>st</sup> October. On 31<sup>st</sup> March 2020 rent had been received from eleven tenants (£385.00). There were no vacant allotments at 31<sup>st</sup> March 2020.

### *Council as Tenant:*

<b>Landlord</b>	<b>Property</b>	<b>Rent pa</b>	<b>Repairing / Non Repairing</b>
Greenwood South Western	Parcel of land for the provision of 11 Allotments of approximately 6 Rods each at Chelmsford Road, Purleigh	£5.00	Not Applicable

**6. S.137 PAYMENTS**

For the financial year 2019/2020, section 137 of the Local Government Act 1972 (as amended) enabled local councils to spend up to the product of £8.12 per head of the electorate for the benefit of the people in the area on activities or projects not specifically authorised by other powers, as stated in Statutory Instrument 2005 No.410 'The Local Authorities (Discretionary Expenditure) (England) Order 2005'. The limit for spending under s137 of the Local Government Act 1972 for this Council in the year of account was £8.12 per local government elector. 1040 Local Government Electors x £8.12 = £8,444.80; the number of electors is as given in the Full Register of Electors 2020 provided by Maldon District Council and the payments made were:

<b>Last Year (2018/2019)</b>	<b>Payee</b>	<b>Nature of Payment</b>	<b>Current Year (2019/2020)</b>
<b>£</b>			<b>£</b>
40.00	Farleigh Hospice	Donation	40.00
40.00	RNLI	Donation	40.00
60.00	Royal British Legion	Wreath Remembrance Sunday	40.00
50.00	Flower Festival (WW1 – commemorations)	Donation	00.00
00.00	Home Start Essex	Donation	100.00
<u>40.00</u>	Essex Air Ambulance	Donation	<u>40.00</u>
<b>230.00</b>			<b>260.00</b>

**7. AGENCY WORK**

During the year ended 31<sup>st</sup> March 2020, the Parish Council did not undertake any Agency work on behalf of other authorities. In the year of account Maldon District Council undertook the following Agency work on behalf of the Parish Council:

Enforcement of the parking restrictions in Pump Lane, Purleigh (Open Spaces)	£602.33
Tru-Cam speed limit enforcement in Chelmsford Rd and Hackmans Lane (Open Spaces)	<u>£100.00</u>
	<b>£702.33</b>

As per cash book figures (included within open spaces expenditure.)

**8. ADVERTISING AND PUBLICITY**

Section 5 of the Local Government Act 1986 requires the Parish Council to disclose its payments on publicity.

The following costs for advertising and publicity were incurred during the year:

<b>Last year (2018/2019)</b>	<b>Details</b>	<b>Current year (2019/2020)</b>
<b>£</b>		<b>£</b>
00.00	Recruitment & Advertising	00.00
	Other advertising	
21.00	Advert re: Pavilion hire (Parish Magazine)	21.00
<u>00.00</u>	Publicity	<u>00.00</u>
<b>21.00</b>	<b>TOTAL</b>	<b>21.00</b>

**9. PENSIONS**

At the February 2016 Parish Council meeting (Minute 9/02/16) the Parish Council resolved that:

‘ ... The post of clerk to Purleigh Parish Council will be admitted to membership of the Local Government Pension Scheme operated by Essex County Council, effective from 1<sup>st</sup> April 2016, having given 28 days public notice of Purleigh Parish Council’s intention to resolve to do so at its meeting held on 12<sup>th</sup> February 2016, as required by legislation.

The Parish Council will pay the Town and Parish Councils' employer contribution rate which has been set at 16.7% of pensionable pay for 2017/2018 as it currently does not pay deficit contributions and had an active member at 2016, plus an administration charge of 8% of the first £10,000 p.a. of employee's basic contributions and 5% on contributions above that level. ...'

During the year of account the Clerk's pensionable pay amounted to £15,690.00 and employer contributions amounted to £3,404.76 plus administration charges totalling £72.77. In the year of account employer contributions were charged 21.7% and in 2020/2021 they will rise to 23.3%.

**10. CAPITAL RESERVES**

Purleigh Parish Council has no Capital Reserve.

**11. EARMARKED RESERVES**

Both earmarked reserves are held with Barclays Bank Plc in deposit accounts to attract a higher interest rate.

Purpose of Reserve	Opening Balance £	Receipts/ Transfers in Year £	Payments/ Transfers in Year £	Closing Balance £	+/-
Capital Projects Fund (30567361) (Minute 9/02/19)	25,673.61	9,539.44	24,724.00	10,489.05	-15,184.56
Legacy Account (90802476) The Legacy Account has been earmarked for appropriate projects (Minute 8.4/10/10)	7,283.53	13.46	0.00	7,296.99	+13.46

					<b>-15,171.10</b>
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The movement during the year in the Capital Projects Fund (Barclays Bank Ac No 30567361) comprised:

**Receipts:**

One payment totalling £2,500.00 **into** the Capital Projects Fund, being a grant from the Purleigh Playing Field Association towards the refurbishment of the Children’s Play Area.

One transfer from the general fund of £7,000.00 **into** the Capital Projects Fund towards future capital projects/initiatives such as the creation of a new footpath which would span more than one financial year.

Four payments totalling £39.44 **into** the Historic Buildings /Capital Projects Fund, being the interest accrued on this fund during the financial year.

**Payments:**

Four payments totalling £24,724.00 **from** the Capital Projects Fund to pay invoices relating to the refurbishment of the Children’s Play Area (£825.00, £2,500.00, £12,263.00 and £9,136.00.)

The movement in the year in the Legacy Account (Barclays Bank Ac No 90802476) comprised:

**Receipts:**

Four payments totalling £13.46 **into** the Legacy Account, being the interest accrued on this fund during the financial year.

**Payments:**

There were no payments made from the Legacy Account during the financial year ending 31<sup>st</sup> March 2020.

**Summary of movement in both earmarked reserves:**

<b>Payments</b>	<b>-£15,184.56</b>
<b>Receipts</b>	<b><u>+£13.46</u></b>
	<b>-£15,171.10</b>

**12. CONTINGENT LIABILITIES**

The Parish Council had no known contingent losses as at 31<sup>st</sup> March 2020.

**13. TRUST AND CHARITABLE FUNDS**

The Parish Council does not act as a trustee of any trusts or charitable funds.

**14. COST OF SUPPORT SERVICES**

Because of the size of this council, the cost of general administration has not been apportioned to services.

**15. FURTHER INFORMATION**

Further information about the accounts may be obtained from Mrs. Jane Potter (Clerk/Responsible Financial Officer), at Lower Barn Farm, Roundbush Road, Purleigh Nr. Mundon, Maldon, Essex. CM9 6NN. Tel: 01621 828270 or *via* E-mail: [jane.m.potter@btinternet.com](mailto:jane.m.potter@btinternet.com). This is part of the council’s policy of providing as much information to parishioners as possible about its affairs. Interested members of the public have a statutory right to inspect the accounts before the audit is completed. The availability of the accounts for inspection is advertised on the Parish Council’s notice boards at Pump Lane, Cock Clarks, Maldon Road and Roundbush.

Signed:

.....

Responsible Financial Officer Chairman (of the meeting at which the accounts were approved).

Date: 15<sup>th</sup> May 2020

Approved by Purleigh Parish Council on 15<sup>th</sup> May 2020

Min Ref No: 6.3/05/20

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**BANK RECONCILIATION**



Name of smaller authority: **PURLEIGH PARISH COUNCIL**

County Area: **ESSEX**

Financial year ending 31<sup>st</sup> March 2020

Prepared by: Jane Potter, Clerk and Responsible Financial Officer

Date: 02/04/2020

Approved by: Purleigh Parish Council *via* email on 09/04/20 as meetings have been cancelled in accordance with Government Guidelines as a result of the Coronavirus Pandemic

Chairman: .....

<b>Balance as per Bank Statements as at 31/03/2020:</b>			£
Current Account	(40731080)	Barclays Bank, as per statement	1,369.87
Business Premium Account	(80731099)	Barclays Bank, as per statement	17,243.54
Business Base Rate Tracker	(30567361)	Barclays Bank, as per statement	10,489.05
Business Reserve Account	(90802476)	Barclays Bank, as per statement	7,296.99
Petty Cash float			<u>50.00</u>
			<b>£36,449.45</b>

**Less** Any unrepresented cheques at 31/03/2020:

Date	Payee	Cheque	Amount	
14.02.20	All Saints Church Magazine	104146	£61.60	
24.03.20	Home Start Essex	104159	£100.00	
25.03.20	J. P. Ovel	104160	£75.00	

25.03.20	Office Power Ltd re: supplies			
	4 business	104161	<b>£17.22</b>	
25.03.20	Mr. M. E. Sumner	104162	<u>£49.50</u>	
				£303.32

**Add** Receipts received in year but not banked before close of business on 31/03/2020

£0.00

**Net Bank balances as at 31/03/2020 £36,146.13**

**CASH BOOK:**

The net balances reconcile to the Cash Book (receipts and payments account) for the year as follows:

Opening balance 1 <sup>st</sup> April 2019	£53,443.24
Add: Receipts in the year	<u>£65,148.33</u>
	£118,591.57
Less: Payments in the year	£82,445.44
Closing balance per cash book (receipts and payments account)	
As at 31 <sup>st</sup> March 2020	<b>£36,146.13</b>

<b>Statement of Accounts:</b>				
Receipts:	£118,591.57	Barclays Bank Plc:		

Payments:		£ 82,445.44		Current account		£1,066.55
				Business Premium Account		£17,243.54
				Historic Buildings Fund		£10,489.05
				Miss Pawsey's Legacy		£7,296.99
		_____		Petty Cash		<u>£50.00</u>
		£36,143.13				<b>£36,146.13</b>

**PURLEIGH PARISH COUNCIL, County area: ESSEX**

**ACCOUNTS FOR THE FINANCIAL YEAR 1<sup>ST</sup> APRIL 2019 TO 31<sup>ST</sup> MARCH 2020**

**RECONCILIATION between Box 7 and Box 8 in Section 2 Accounting Statements of the Annual Governance and Accountability Return 2019/20.**

The Income and Expenditure Account of Purleigh Parish Council is maintained on an accruals basis, in accordance with NALC/SLCC and CIPFA Accounting Guidance and that contained in Governance and Accountability for Local Councils – A Practitioners' Guide (England) March 2014 (revised March 2020). That is, sums due to, or owed by the Council during the year are included whether or not the cash has actually been received or paid during the year. £ £

**Box 7: Balances carried forward** **£33,977.00**

**Deduct Debtors:**

Debtors were calculated as follows in the Income & Expenditure Account:

VAT recoverable	- Claim outstanding as at 31 <sup>st</sup> March 2020	-298.03
U3A Aviation group	- Outstanding pavilion hire fees	-75.00
Kalma	- Outstanding pavilion hire fees	-221.25
Purleigh School	- contribution to parking enforcement	-450.00

-1,044.28

**Deduct**                      **Payments made in advance:**  
  
   **(Prepayments)**

Payments made in advance were calculated as follows in the Income & Expenditure Account:

Insurance policy (RGBDX6962034)

Came & Company     - Two months pre-payment,  $1,618.10 \div 12 = 134.84 \times 2 = 269.68$

Total premium divided by 12 multiplied by	-
2 =	269.68
	-
	<b>269.88</b>

<b>Total Deductions</b>	-
	<b>£1,313.90</b>

**Add Creditors:**

Creditors were calculated as follows in the Income & Expenditure Account:

Allotment Rentals	- Six months' rent received in advance from 11 tenants	192.50
Mrs. J. Potter	- Salary, March 2020 (including pension liabilities)	1,702.44
Mrs. R. Dilworth	- Invoice received for work in March but not yet paid	170.00
A.G. Macmorland	- Invoice received for grass cutting in March but not yet paid	342.00
Supplies 4 Business	- Invoice received for photocopying in March but not yet paid	20.00
Maldon District Council	- Invoice received for agency services in March but not yet paid	210.86
R. Rapley	- Invoice received for web maintenance but not yet paid	<u>65.00</u>
		<b>£2,702.80</b>

**Add Receipts in advance/accruals:**

Accruals were calculated as follows in the Income & Expenditure Account:

Anglian Water	- Three months average water bill, re: Pavilion	72.18	
Anglian Water	- Three months average water bill, re: Allotments	176.14	
E-on	- Two months average bill, re: Pavilion	71.69	
PKF Littlejohn	LLP		
Plus internal audit fees	<u>- Estimate prior to completion of audit</u>	<u>460.00</u>	
		<b>£780.01</b>	
<b>Total additions:</b>			<b>£3,482.81</b>
<b>Box 8: Total cash and short term investments</b>			<b>£36,145.85</b>

PURLEIGH PARISH COUNCIL: County Area: ESSEX

AN EXPLANATION OF VARIANCES of more than 15% between totals for individual boxes (except variances of less than £200) and if the total reserves (Box 7) figure is more than twice the annual precept value (Box 2)

FROM THE FINANCIAL YEAR ENDING 31<sup>ST</sup> MARCH 2019 TO THAT ENDING 31<sup>ST</sup> MARCH 2020

**ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2019/2020**

Section 2	2018/19	2019/20	Variance	Variance	Explanation required?
	£	£	£	%	
<b>Box 1</b> Balances brought forward	28,459	51,610			Explanation of % variance from previous year's opening balance not required – Balance brought forward agrees.
<b>Box 2</b> Precept or rates and levies	40,000	40,000	0	0	Not required

<b>Box 3</b>					
Total other receipts	25,283	16,798	-8,485	-50.51	Yes. Please see explanation
<b>Box 4</b>					
Staff costs	20,019	21,015	+996	+4.74	Not required
<b>Box 5</b>					
Loan interest/ Capital repayments	0	0	0	0	Not required
<b>Box 6</b>					
All other payments	22,113	53,416	+31,303	+58.60	Yes. Please see explanation
<b>Box 7</b>					
Balances carried forward	51,610	33,527	VARIANCE EXPLANATION NOT REQUIRED		
<b>Box 8</b>					
Total cash and short term investments	53,443	36,146	VARIANCE EXPLANATION NOT REQUIRED		
<b>Box 9</b>					
Total fixed assets plus other long term investments and assets	353,914	367,097	+13,183	+3.59	Not required
<b>Box 10</b>					
Total borrowings	0	0	0	0	Not required
<b>Explanation for 'high' reserves</b>					Not required

## Detailed explanation of variance

(with amounts £)

### Box 3 Total other receipts: Variance - £8,485

Interest on investments - Higher	+18.19
Allotment holders rentals - Higher	+42.50
Pavilion and playing field - Higher	+984.25
General administration – Higher	+1,050.29
Grants and Donations - Lower	-9,830.50
Legacy – Lower	<u>-750.00</u>
	<b>-8,485.27</b>

*Interest on investments (+£18.19):* In 2019/2020 the Parish Council received more interest on its investments than in the previous year.

*Allotment rentals (+£42.50):* Allotment rentals were higher in the year of account because from October 2020 allotment rentals were increased from £25 to £35 per plot per annum.

*Pavilion and playing field (+£984.25):* Pavilion and playing field hiring fees were higher in 2019/2020 than in the previous year because the District Council used the pavilion as a polling station on three separate occasions (£675). Club usage and occasional bookings were also up compared with 2018/2019 (£359.25.)

*General Administration (+£1,050.29):* General administration receipts were higher in the year of account because the Parish Council benefitted from a successful insurance claim of £1,000, the District Council reimbursed it for a lost key (£40), wayleave receipts were slightly higher and £10 more was received towards telephone costs.

*Grants and Donations (-£9380.50):* Grants and donations were lower in 2019/2020 because in the 2018/2019 the sum of £19,380 was received in grants towards the refurbishment of the children's play area together with a donation of £262.50 towards parking enforcement near Purleigh Community Primary School. In the year of account however grants received towards the refurbishment of the children's play area only amounted to £9,632, but an increased grant of £450 was received towards parking enforcement, making a total of £9,812.

*Legacy (-£750):* In 2019/2020 the Parish Council did not receive any legacies.

**Box 6 All other payments: Variance + £31,303**

General administration - Lower	-835.70
Agency services – Higher	+355.42
Section 137 payments –Higher	+30.00
Capital spending – Higher	+31,336.00
Open spaces – Lower	-271.25
Pavilion and Playing field – Lower	-706.21
Grasscutting – Higher	+538.00
Allotments – Higher	+357.20
Grants and donations (not section 137) – Higher	<u>+500.00</u>
	<b>+31,303.46</b>

*General Administration (-£835.70):* The costs associated with general administration were lower in 2019/2020 than in the previous year because the Parish Council didn't publish a commemorative booklet, 'Purleigh's War Memorial and the men it commemorated 1914-1918.' Less was spent on Data Protection, petty cash, telephone services, course fees, books and publications. The Parish did however spend more audit fees, printing and on insurance premiums due to the new play equipment. It also incurred an election re-charge.

*Agency services (+£355.52):* The Parish Council spent more on Agency services in 2019/2020 than in the previous year because it paid for more enforcement of the speed limits and parking restrictions in the parish by Maldon District Council's Community Engagement Officers, further expanding the use of tru-cam.

*Section 137 Payments (+£30):* In 2019/2020 the Parish Council spent £30 more pursuant to the provisions of s137 of the Local Government Act 1972 than in 2018/2019, making a donation of £100 to the work of Home Start Essex but did not pay £50 to the organisers of a flower festival held in the parish to commemorate the 100<sup>th</sup> anniversary of the end of the First World War, and it decreased its donation to the Royal British Legion by the sum of £20, not having to pay for three small wreaths to be laid on the graves of soldiers buried in Purleigh who had lost their lives in World War One.



*Capital Spending (+£31,336)*: The most significant difference in payments is because no capital expenditure occurred in 2018/2019, whereas in the year of account the Parish Council spent £31,336 refurbishing the Children's Play Area.

*Open Spaces (-£271.25)*: Less money was spent on open spaces in the current financial year because fewer trees required attention and new posts weren't purchased for the Common

*Pavilion and Playing Field (-£706.21)*: During 2019/2020 less money was spent maintaining the pavilion and playing field than in 2018/2019 because water, sewerage and electricity costs were significantly lower and £302 less was spent on playground parts and maintenance as a result of the refurbishment.

*Grasscutting (+£538)*: More money was spent on grass cutting in the year of account due to weather conditions.

*Allotments (+£357.20)*: In 2019/2020 the Parish Council had to pay substantially higher water bills to supply the allotments.

*Grants and Donations, not section 137 (+£500)*: In 2019/2020 in addition to repeating last year's grant of £2,500 to Purleigh Community Shop Ltd (£2,500) the Parish Council also gave a grant of £500 to Purleigh Croquet Club to help restore the playing surface of the lawns.